

## **MISCONDUCT REPORTS – Advice to Referees**

Your co-operation and assistance is required regarding the submission of reports.

**All cases of misconduct at any level must be reported to this Office (or other County Offices if applicable) within 48 hours as directed.**

Now that The Midland Alliance, Midland Combination Premier and West Midlands Regional Premier have become Steps 5 and 6 where the misconduct is in match day suspensions and not period suspensions, or in the case of Officials touch line bans which come into operation 21 days after the incident.

The Club/Player in cases of mistaken identity or wrongful dismissal wishing to appeal have to lodge the appeal within 3 working days and a decision made by a Disciplinary Commission within the 21 days of the incident.

There are many players who participate in the above leagues who also play on Sundays and would then be subject to period suspensions. This would then involve the player's suspension being match days and period suspensions running consecutive.

**Therefore it is important that the 48 hour rule is strictly adhered to.**

Failure to do so could lead to the matter being reported to the Referees Committee.

### **Please save your form using a unique filename**

If you are using the editable caution or misconduct forms (eg Hometeam Name V Away Team Name DATE)

### **Please forward reports to the relevant e-mail address:**

CAUTIONS: [Cautions@birminghamfa.com](mailto:Cautions@birminghamfa.com)

SENDING OFF/MISCONDUCT REPORTS: [Discipline@birminghamfa.com](mailto:Discipline@birminghamfa.com)

In the subject line you must put information ie players name and club.

This assists in finding your e-mail if there is any later query by you.

### **Always use your NPD number**

This is the number in brackets alongside your name in the County Handbook) on all correspondence old computer number are no longer applicable.

**Mike Fellows**

**BCFA Discipline Manager**